

PANTHER TRACE COMMUNITY DEVELOPMENT DISTRICT

August 25, 2009 Minutes of Meeting

Minutes of the Regular Meeting

The regular meeting of the Board of Supervisors for Panther Trace Community Development District was held on Tuesday, August 25, 2009, at 6:30 p.m. at the Panther Trace Clubhouse, located at 12515 Bramfield Avenue, Riverview, Florida 33579.

1. CALL TO ORDER/ROLL CALL

Mr. Lamb called the regular meeting of the Board of Supervisors of the Panther Trace Community Development District to order on Tuesday, August 25, 2009, at 6:32 p.m.

Board Members Present and Constituting a Quorum:

Donna Lee Burke	Chairman
Michael Staubitz	Supervisor
Kenneth Roberts	Supervisor
Dennis Stevens	Supervisor

Staff Members Present:

Brian Lamb	District Manager, District Management Services, LLC
Tony Canorro	Assistant District Manager, District Management Services, LLC
Monica Vitale	Recreation Manager

2. BUSINESS ADMINISTRATION

A. Consideration of Minutes of Board of Supervisors' Meeting on July 28, 2009 (Tab 1)

MOTION TO:	Approve the Minutes of the Board of Supervisors Meeting on July 28, 2009.
MADE BY:	Supervisor Roberts
SECONDED BY:	Supervisor Staubitz
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion passed unanimously

B. Consideration of Operation and Maintenance Expenditures August 2009 (Tab 2)

Management was directed to:

- Work with the Hillsborough County Sheriff to separate their administrative and mileage reimbursement billing into separate bills between Panther Trace I and II. Mr. Canorro noted to the Board that Management does separate out the actual payments.
- Negotiate with the District Attorney for a credit relating to unnecessary copies.
- Negotiate with the FDOT for a reimbursement of District Engineering fees relating to US-301 Construction

MOTION TO:	Approve the Operation and Maintenance Expenditures for August.
MADE BY:	Supervisor Roberts
SECONDED BY:	Supervisor Stevens
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion passed unanimously

3. STAFF REPORTS

A. District Counsel

Not present.

B. District Engineer

Not present.

C. District Manager

1. Financial Statement June 30, 2009 (Tab 3)

Mr. Lamb presented the Financial Statements ending June 30, 2009.

2. Managers Report (3i)

Mr. Lamb presented the Manager's Report for the Board.

3. Recreation Facility Managers Report (Tab 3ii)

Ms. Vitale presented the Recreation Facility Managers report for the Board.

4. AUDIENCE COMMENTS & SUPERVISOR REQUESTS

Mr. Lamb stated that this was the time of the meeting that the general audience could comment.

Mr. Kevin Carpenter of 10707 Banfield Drive addressed the Board. He stated that while Raymow had come and spoke with him about the common area maintenance behind his house, it was still not being maintained to standard. Mr. Carpenter requested that it be mowed, the weeds be removed, St. Augustine grass be installed, and irrigation be extended. Mr. Lamb and Mr. Canorro noted his email address and promised him contact and resolution within the business week.

There were no Supervisor requests. Supervisor Roberts left the meeting at 6:50 PM.

5. BUSINESS ITEMS

A. Consideration of the Just 4 Fun Sports Proposal (Tab 5)

Mr. Derrick Reeves of Just 4 Fun Sports addressed the Board. He stated that he and his partners are current (and potentially former) employees of the Hillsborough County Parks and Recreation Department. Mr. Reyes stated that they have formed a company to teach children ages 3-9 years old sporting skills in a non-competitive environment. Mr. Reyes stated that their program would take place three times per week and require the use of the multi-purpose field. He stated that the program would be open to Panther Trace residents only. The Board was receptive of the proposal, no motions were made, and Management was directed to enter into negotiations with them in accordance with the recently passed policies for league use of District facilities. No motions were made.

B. Consideration of Charity Auction Proposal (Tab 4)

Monica Vitale described the Charity Auction that has been requested to be held by a Panther Trace resident. She noted that various vendors would be present and that proceeds would go to a local charity. The Board was receptive of the proposal and directed that it be allowed to take place and that rental fees should be waived. No motions were made

C. Consideration of District Banking Proposals (Tab 6)

Mr. Lamb presented proposals from Fifth Third Bank and SunTrust Bank to the Board. He noted that six banks were solicited for proposal but only two responded. Mr. Lamb noted that of the four that did not respond, one, The Bank of Tampa, was still in the consideration stages of becoming a public depository. After explaining the differences between the proposals, focusing on their check cashing policies for non-members of the bank, discussion ensued surrounding the bank check cashing policies. Supervisor Burke voiced her displeasure with any bank that would charge a Panther Trace resident or vendor a fee to cash a check that was issued from the District's own bank. The Board requested Mr. Lamb give a recommendation. Mr. Lamb's professional recommendation was to accept the proposal from SunTrust Bank due to the established relationship. The Board then requested that Management work with SunTrust to formulate a new agreement based on their revised proposal.

MOTION TO:	Authorize DMS to re-engage SunTrust Bank for District Banking Services based on their revised proposal.
MADE BY:	Supervisor Staubitz
SECONDED BY:	Supervisor Stevens
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

D. Comparison of Employee Leasing Proposals

Mr. Canorro presented leasing proposals from Decision HR, Pinnacle, and DMS. He stated that unfortunately, DMS was unable to secure workers compensation insurance for the Panther Trace employees as an employee leasing entity. Mr. Lamb stated that had DMS been able to secure this insurance, it was his intent to provide the most favorable proposal. Ms. Burke noted that she had researched the employee codes in order to make sure that the District's employees were being coded correctly and concluded that they were. The Board was favorable to the cost savings provided by the Pinnacle proposal.

MOTION TO:	DMS to negotiate with Decision HR to see if they could match or beat the Pinnacle Proposal. If not, DMS to engage Pinnacle as the District's employee leasing agency.
MADE BY:	Supervisor Staubitz
SECONDED BY:	Supervisor Stevens
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

6. AUDIENCE COMMENTS AND SUPERVISOR REQUESTS

There were no further Supervisor requests or audience comments.


7. ADJOURNMENT

MOTION TO:	Adjourn the regular Panther Trace Community Development District meeting at 7:35 P.M.
MADE BY:	Supervisor Staubitz
SECONDED BY:	Supervisor Stevens
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

**These minutes were done in summary format.*

** Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on October 27, 2009

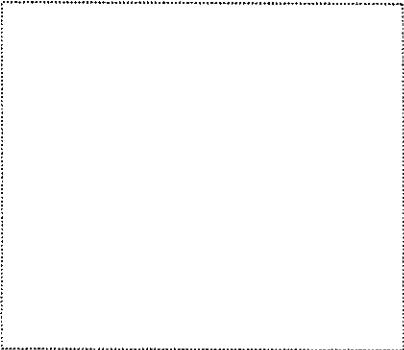



Signature

Brian Lamb

Printed Name

Title: Secretary
 Chairman
 Vice Chairman





Signature

Donnaher Adams Burke

Printed Name

Title: Chair
 Secretary
 Assistant Secretary

Recorded by Records Administrator
Kristen Brunelle

Signature

10/31/09

Date