

PANTHER TRACE COMMUNITY DEVELOPMENT DISTRICT

May 27, 2008 Minutes of Meeting

Minutes of the Regular Meeting

The regular meeting of the Board of Supervisors for Panther Trace Community Development District was held on Tuesday, May 27, 2008, at 6:30 p.m. at the Panther Trace Clubhouse, located at 12515 Bramfield Avenue, Riverview, Florida 33579.

1. CALL TO ORDER/ROLL CALL

Mr. Lamb called the regular meeting of the Board of Supervisors of the Panther Trace Community Development District to order on Tuesday, May 27, 2008, at 6:40 p.m.

Board Members Present and Constituting a Quorum:

Donna Lee Burke	Chairman
Megan Jones	Vice Chairman
Kenneth Roberts	Supervisor

Staff Members Present:

Brian Lamb	District Manager, District Management Services, LLC
Mark Straley	District Counsel, Straley & Robin
Monica Vitale	Clubhouse Manager

Audience Members Present:

Brian Pulido	Community Coordinator
Howard Kennedy	Resident
Dr. Tibor Kovacs	Resident
Various residents	

2. BUSINESS ADMINISTRATION

- A. Consideration of the Minutes of the Board of Supervisors Meetings held on April 22, 2008 (Tab 1)

MOTION TO:	Approve the Minutes of the Board of Supervisors Meeting held on April 22, 2008.
MADE BY:	Supervisor Roberts
SECONDED BY:	Supervisor Jones
DISCUSSION:	None further
RESULT:	Called to Vote: motion Passed 3/0 - Motion passed unanimously

- B. Consideration of Operations and Maintenance Expenditures, May, 2008 (Tab 2)

Mr. Roberts requested clarification on invoice #Z8649-IM from Cornerstone Tree Farm, Inc. in regards to why the District is being billed for the work. Mr. Lamb stated that the work relates to a size increase that TECO is doing in an easement area where the District has facilities that had to be relocated. He stated that he will research the work that was done for the invoice.

There were some additional general questions of clarification; however, no additional invoices were removed from consideration.

MOTION TO:	Approve the Operations and Maintenance Expenditures - May 2008 totaling \$62,664.52 (pending research of invoice #Z8649-IM from Cornerstone Tree Farm).
MADE BY:	Supervisor Jones
SECONDED BY:	Supervisor Roberts
DISCUSSION:	None further
RESULT:	Called to Vote: motion Passed 3/0 - Motion passed unanimously

3. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

Ms. Burke asked if there were any audience comments.

Mr. Pulido provided some advice on safety and security issues.

Mr. Kennedy, a resident, expressed concern regarding the children vandalizing the gazebo and other community property.

Dr. Kovacs, a resident, expressed concern regarding the children playing on the gazebo after the designated hours and abusing the passive park.

Ms. Burke stated that the residents need to take a pro-active step in protecting the assets of the community. She stated that if residents do not feel comfortable speaking directly to the parties abusing the community parks and facilities, they can call the non-emergency line and a Sheriff Officer will come out and handle the issue.

Mr. Lamb stated that they can review the District policies and add the necessary signage to the gazebo and other facilities.

Ms. Burke asked if there were any Supervisor requests.

Ms. Burke stated that it appears that the off duty Deputy in the evenings have been more effective than the Courtesy Patrol. She stated however the Courtesy Patrol in the afternoon is of benefit to the parents and the comfort for the schools coming out. Ms. Burke suggested that they slim down the program and replacing one of the positions with some additional off duty time. She stated that when you look at the comparative cost of the employee per hour and the cost of the off duty Deputy it is not that significant of an increase for the benefit of the community.

Mr. Roberts stated with school ending next when would they plan on utilizing the Courtesy Patrol. Ms. Burke stated that it would be used during the transition time in the afternoon. Ms. Vitale stated that with school out, there will be children around the community throughout the whole day. Discussion ensued regarding the hours each service and the individual employees will be utilized.

Ms. Burke stated that she would like Ms. Vitale to attend a full day workshop on Effective Supervising, Managing, and Mentoring.

4. BUSINESS ITEMS

- A. Presentation of Fiscal Year 2009 Proposed Budget (Tab 3) and Consideration of Resolution 2008-01, Approving Fiscal Year 2009 Proposed Budget and Setting the Public Hearing (Tab 4)

Mr. Lamb reviewed the proposed budget for the Board. He stated that the total expenditures budgeted for Fiscal Year 2009 is \$761,787 which is a reduction of \$5,600 from the current fiscal year. Discussion ensued regarding options for lowering some of the labor charges for maintenance items. Mr. Lamb reviewed the proposed assessments per unit type for the Board.

Mr. Lamb stated that Resolution 2008-01 will approve the proposed operating budget and set a public hearing date. He noted that the proposed budget must be submitted to the local government agencies at least 60 days prior to the hearing date. Mr. Lamb stated that the proposed budget will be submitted to Hillsborough County, as required. He recommended the public hearing be held on August 26, 2008 at 6:30 p.m. Mr. Lamb stated that a public budget meeting would be held prior to the public hearing.

MOTION TO:	Approve Resolution 2008-01, Approving Fiscal Year 2009 Proposed Budget and Set the Public Hearing for August 26, 2008 at 6:30 p.m. at the Panther Trace Clubhouse located at 12515 Bramfield Avenue, Riverview, FL 33569.
MADE BY:	Supervisor Jones
SECONDED BY:	Supervisor Roberts
DISCUSSION:	None further
RESULT:	Called to Vote: motion Passed 3/0 - Motion passed

Mr. Lamb stated that he reviewed the budget with Mr. Trask prior to today's meeting.

- B. General Matters of the District
No further matters were presented.

5. STAFF REPORTS

- A. District Counsel
No report.

- B. District Engineer
Not present.

- C. District Manager
1. Financial Statements, Month Ended March 31, 2008 (Tab 5)
 2. Semi Annual Investment Report Fiscal Year 2008 Quarter 1 & 2 (Tab 6)

3. Manager's Report (Tab 4)

Ms. Jones requested that someone contact Luke Brothers to have them look at the timing of the sprinklers at the playground. Mr. Lamb stated that he will send an email to Luke Brothers on the direction of the Board regarding their concerns. Ms. Burke requested that Luke Brothers pull the fern weed out of the box in the front. Ms. Jones stated that they need to be weeding the playground also. Ms. Jones asked how the preparation and mailing of the newsletter will be funded. Mr. Lamb stated that the cost is included in a budget line item.

4. Disclosure of Electoral Count

Mr. Lamb stated that as of April 15, 2008 there are 1,173 qualified electors within the District.

6. ADJOURNMENT

MOTION TO:	Adjourn the regular Panther Trace Community Development District meeting.
MADE BY:	Supervisor Jones
SECONDED BY:	Supervisor Roberts
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED 3/0 - Motion passed unanimously

**These minutes were done in summary format.*

** Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on June 24, 2008.



Signature


Donna Lee Burke

Printed Name

Title:

Chairman

Vice Chairman



Signature

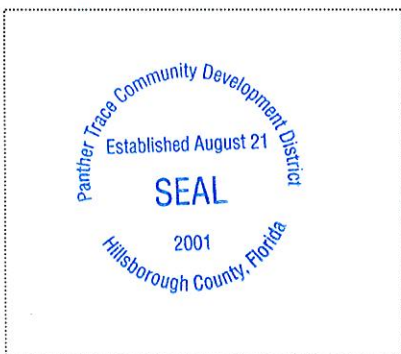
Rick Lamb

Printed Name

Title:

Secretary

Assistant Secretary



Recorded by Records Administrator


Signature

6/27/08
Date