

**PANTHER TRACE  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
REGULAR MEETING  
NOVEMBER 25, 2008**

**PANTHER TRACE  
COMMUNITY DEVELOPMENT DISTRICT AGENDA  
NOVEMBER 25, 2008 at 6:30 p.m.**

The Panther Trace Clubhouse  
Located at 12515 Bramfield Avenue, Riverview, Florida 33579

<b>District Board of Supervisors</b>	Chairman Vice Chairman Supervisor Supervisor Supervisor	Donna Lee Burke Megan Jones Kenneth Roberts Anthony Trask Andrea M. Berberat
<b>District Manager</b>	District Management Services, LLC	Brian Lamb
<b>District Attorney</b>	Straley & Robin	Mark Straley
<b>District Engineer</b>	WilsonMiller	Tonja Stewart

*All cellular phones and pagers must be turned off while in the meeting room*

**The District Agenda is comprised of seven different sections:**

The meeting will begin at **6:30 p.m.** with the **Call to Order**. The second section is called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The third section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINISTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.** The fourth and fifth sections are called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The sixth section is called **Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. Upon completion of the Staff Reports, the meeting will conclude with the **Adjournment**.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Board of Supervisors  
**Panther Trace**  
**Community Development District**

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Panther Trace Community Development District will be held on **Tuesday, November 25, 2008 at 6:30 p.m.** at the Panther Trace Clubhouse, located at 12515 Bramfield Avenue, Riverview, Florida 33579. Included below is the agenda:

**Conference Call Information: Toll Free 1-866-213-1863 Participant Code: 4420982**

- 1. PLEDGE OF ALLEGIANCE**
- 2. ADMINISTER OATH OF OFFICE**
- 3. CALL TO ORDER/ROLL CALL**
- 4. BUSINESS ADMINISTRATION**
  - A. Consideration of Resolution 2009-01 Canvassing & Certifying Results ..... Tab 1
  - B. Consideration of Resolution 2009-02 Re-designation of Officers ..... Tab 2
  - C. Consideration of the Minutes of the Board of Supervisors Meeting held on  
October 28, 2008..... Tab 3
  - D. Consideration of Operations and Maintenance Expenditures November, 2008..... Tab 3i
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
    1. Financial Statement September 30, 2008..... Tab 4
    2. Adopted Fiscal Year 2009 Budget ..... Tab i
    3. Managers Report..... Tab ii
    4. Recreation Facility Managers Report ..... Tab iii
- 6. AUDIENCE COMMENTS & SUPERVISOR REQUESTS**
- 7. OLD BUSINESS**
  - A. Consideration of Resolution 2009-04, Authorization of Spending Limits..... Tab 5
- 8. BUSINESS ITEMS**
  - A. Public Hearing – Rule Amendment for Recreation and Clubhouse Adjustment to Fees
    1. Open Public Hearing
    2. Public Comment and Testimony
    3. Consideration of Resolution 2009-03 Rule Amendment for Recreation and Clubhouse  
Adjustment to Fees..... Tab 6
  - B. Review of OLM Inspection Report..... Tab 7
  - C. Consideration of Raymow Landscaping Proposals..... Tab 8
  - D. Consideration of Resolution 2009-05, Amending Fiscal Year 2008  
Operating Budget ..... Tab 9
  - E. Review of Arbitrage Report Series 2007 ..... Tab 10
  - F. Consideration of Volleyball Court Repair Proposals ..... Tab 11
  - G. Consideration of Holiday Lighting Proposals ..... Tab 12
  - H. Consideration of Art Classes at Clubhouse Proposal ..... Tab 13
  - I. Consideration of Basketball Camp Proposal..... Tab 14
  - J. Consideration of Request for Clubhouse Rental Deposit Refund ..... Tab 15
  - K. General Matters of the District
- 9. AUDIENCE COMMENTS & SUPERVISOR REQUESTS**
- 10. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,



Brian K. Lamb  
Secretary